**Foulness Island Parish Council**

 [www.foulnessislandpc.org.uk](http://www.foulnessislandpc.org.uk)

Chairman: Clerk/RFO:

Mrs E. Pitts, Mr B Summerfield, CiLCA,

18, Little Wakering Road, Sutton Hall Cottage,

Great Wakering. Sutton Road,

Essex. Rochford, Essex.

SS3 0JE. SS4 1LG.

07941500003. 01702 549308. helloelaine@btinternet.com bsummvint@hotmail.com **AGENDA**

 **YOU ARE HEREBY SUMMONED TO THE MEETING OF**

 **THE FOULNESS ISLAND PARISH COUNCIL**

 **at the Staff Premises, Lodge Farm, Foulness Island, Southend-on-Sea, Essex. SS3 9XN.**

 **(Courtesy of the Belton Bros Ltd)**

 **on WEDNESDAY 10th APRIL 2024 at 7.00 pm.**

Chairman's opening remarks.

**1. To record the Members Present:**

i Councillors and Ward Councillors:

ii Representatives of QQ:

iii Members of the Public:

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss the FIPC’s acceptance of reasons for absence:

**3. Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**4.** **Foulness Island Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

 Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

**5.** **To Receive the Minutes of the Meeting of the 7th February 2024:**

To agree:

**6.** **Matters Arising from the Minutes: (Not on the Agenda)**

Items:

**7.** **Finance:**

i To receive the FIPC Financial Statements and the Co-op Bank Financial Statements (of 10th April 2024).

ii The FIPC balances to be checked against Bank Statements by; Cllrs……………… and ………………………….

iii To receive the Clerk’s report: the Internal Audit for 2023-24.

iv To receive the Clerk’s report: the External Audit (PKF-EX0190) for 2023-24.

v To receive the Clerk’s report: the Renewal Information Request from Communityrenewals@ajg.com

vi To receive an Invoice February 2024 from RDC re: Recharge for Parish Expenses @ £66-51

vii **1) Business Account Balance:** 7/02/2024 **£ 806-95.**

**CREDITS**: None

 **DEBITS:** None.

 **Business Account Balance:** 05/04/2024 **£ 806-95.**

 **2) Community Direct Plus Account Balance:** 7/02/2024 **£1,145-80.**

**CREDITS:** None.

**DEBITS:**

 02/03/24 B Summerfield. (Clerk’s Salary March 24) £ 178.37.

11/03/24 HMRC. (4th Part PAYE-RTI 2023-24) £ 133-80.

 01/04/24 RDC Election Recharge for Parish Expenses £ 66-51.

 06/04/24 B Summerfield. (Clerk’s Salary April 24) £ 178.37.

 ……………………. **£ 557-05.**

**Community Direct Plus Account Balance:** 05/04/2024  **£ 588-75.**

viii The above copies of receipts of income, payments and transfers to be ratified and co-signed by councillors:

ix The Clerk’s report re: the Belton Brothers.

x To resolve all ratified Credits and Payments, auditing/financial statements, donations, receipts and Bank

 transfers.

 Proposed by Councillors: ……………………. seconded by …………………… and agreed by all.

**8.** **The Parish Council Burial Ground:**

i The Chairman’s report re: a Farmer’s estimate to reduce the hedge to 5 feet in the Autumn of 2024.

ii The Clerk’s report re: potential Memorial Plaques on the wall at the graveyard.

iii To discuss the restoration of the wording on the War Memorial.

**9.** **Planning:**

 Application no 22/00……………/FUL……………………………….

**10.** **Correspondence:**

i To receive the QQ ‘Foulness Residents’ Updates: December/January 2024.

ii To receive the ‘Foulness Island Newsletter’ of January/February 2024.

iii The printed publications and General Information received by the Clerk are available on demand.

**11. Streetlights:**

 Councillor’s reports:

**12.** **Highways:**

 Councillor Mr A Holyland defibrillator report.

**13.** **Play space reports:**

Councillor Mr G Bickford’s Play space inspection report:

**14.** **Website:**

 The website usability to be further updated with the inclusion of this meetings’ information.

**15.** **Next Agenda Items from Councillors:** *for the next Agenda and exchange of information only.*

 Items:

**16.** **The next Foulness Island Parish Council Meeting:**

 **To agree:** **WEDNESDAY 8th/15th May 2024. (APM/AGM).**

**5th April 2024. B. Summerfield, (Foulness Island Parish Council Clerk/RFO)**